

Minutes: NRM Board Conference Call, Saturday, Jan 28 2017

Meeting was called to order at 7:02 pm on motion from Stu Hoyt seconded by Jim Mikulich.

Present were all board members (Karl Svensson, Stu Hoyt, Chris Kronebusch, Jim Mikulich, Matt Ruuhela, Tony Brown and Dick Fast) plus Interim President Craig Beam and National Board Rep Eliza Kuntz.

1. Craig reviewed responsibilities of board members to uphold votes of board and show a united front.
2. Review of December financials. Discussion of subcontractor and wage line items. Tony will review and provide further detail. Noted that even though December financials often were biased towards expenses over income, income did look good for this time of year.
3. Minutes from last 5 board meetings (4 conference calls and one board meeting during Fall Fest) were reviewed and approved on roll call vote, 7-0.
4. Craig reviewed progress on board taskings/assignments:
 - a. Credit Card: Discussed alternatives to credit card, such as bank drafts. Recognized the need for a credit card for some purchases but might be able to change some recurring expenses to direct bank debits. Will defer any change of credit card until 3rd week in February pending hiring of Business Manager.
 - b. Matt and Tony agreed to meet to facilitate transfer of treasurer responsibilities from Tony to Matt.
 - c. Discussion of funding for Education Fund. Eliza will continue to work with the YCCF and MSAA pursuing grants/funding. Tony noted need to have a formal position to be administrator of gifts, grants, etc. Board will work over next half year and will be an item of discussion at spring meeting.
 - d. Answering email and phones. Agreed that Christy Mikulich will answer phones during day (8 to 5) and Meghan will continue to take calls during reasonable times after normal business hours. Craig will take care of setting up forwarding system between phones.
 - e. Mail pickup. Jen (interim bookkeeper) and Jill are doing this.
5. Status of Contracts: Reviewed status of contracts with former ED and current Training Coordinator.
6. PCI: Credit card security system. Matt will talk with Tom Spiess to see what needs to be done.
7. New VW automobile. Confirmed going to Training Coordinator.

8. D Team to South Dakota. National wants to send D-Team member (s) to South Dakota and in discussions with Craig they agreed they would fund this.

9. Stu reported on search efforts. Announcements went out to NRM, National, Montana Job Sites and email blast to all NRM members. Have received several applications for Business Manager job already.

Motion to adjourn made by Dick and seconded by Matt. Adjourned at 8:17 pm.